



Notice is hereby given that the 2025 ASPAQ Annual General Meeting (AGM) and Agenda

for Members & Committee of ASPAQ will be held at:

VENUE: Queen Alexandra Home, 347 Old Cleveland Road, Coorparoo

DATE: 19th October 2025 (Qld AGM Tournament) TIME: During Lunch Hour

Meeting Opened by:

Time:

1. Attendance

Present:

Apologies: Jane Brown

2. Acceptance of Minutes of 2024 AGM

2.1 Matters arriving from previous meeting

Mailing list

Venue Levies increased to \$50 for QAH tournaments

Hand-held word judge

Change of authorities for NAB Bank Account

2.2 Acceptance of minutes

3. Receipt of Reports

3.1 President (Paul Richards) M: S:
Motion:

3.2 State Rules Representative (Arnold Appelhof) M: S:
Motion:

3.3 Membership Officer (Jane Brown) M: S:
Motion:

3.4 Treasurer / Secretary (Financial & Event Budgets – Yvette Copley) M: S:
Motion:

3.5 Ratings officer/ Website Manager (Martin Waterworth) M: S:
Motion:

3.6 Queensland Scrabble Hub M: S:
Motion:

4. General Business

a. Calendar for 2026

b. Levy Charges

c. Membership Charges

- Social membership option – Julie

*Social membership should be eligible for half a vote for CASPA purposes and cost half as much as full membership for ASPAQ and CASPA. Social members are not entitled to reduced tournament fees but can elect to receive Across the Board (electronically only). I believe taking this step will help increase our membership and provide more robust insurance cover. The point has been raised in the past that we will lose money if full members opt for social membership instead, but I believe the increased security in so far as insurance go makes this risk worth taking. I also believe that the quantity of existing social members in New South Wales would make up for any shortfall in Queensland in so far as CASPA revenue goes. In addition to this we should urge CASPA to reduce its membership fees to \$10 per annum, \$5 per annum for social membership. **Motion: That we expand our membership categories to include a social membership option and lobby CASPA to do the same.***

d. Constitution

e. Incorporation

*This motion has been suggested in the past and voted down but it gives all office bearers security from prosecution and enables us to effectively apply for grants for tournament funding. **Motion: That ASPAQ take steps to become an incorporated association under Queensland law and adopt a modified version of the current model rules***

f. Any other items

- Youth Membership Form – Jane

Background and reasons:

At present we have one membership form for all. We have had no or very few youth members in past. We have no form which the parent/guardian has to sign.

When signing up a youth member, I have usually tried to remember to get certain details from the parent and make them aware of what is involved.

I feel this is a bit 'ad hoc' and we need a form to cover everything for our sake and the parents.

I will present a proposed form if this is agreed, but for now, the matters I think should be covered are:

Info about child: Name; DOB (month and year only if preferred).

Phone no; Email. (optional)

Allergies and/or medical conditions we need to be aware of.

Info about parent:

Name. Phone no. Email. (Parent also need to indicate which email (child's or parent's to use for e-atbs, etc)

Consent with signature needed for child's name and photos which may appear online and in print.

Signature required from parent stating that:

1. Understand information provided only used for Scrabble purposes.

2. If child left at a venue without parent, then child is under the supervision of a designated Blue Card holding adult. Must not leave premises etc without permission. Emergency contact for that day must be provided

Motion: I propose that Queensland Scrabble develops a youth membership form.

I am asking now that committee approve this in principle, not every detail of suggested content below. I can present a form for approval later.

- Future QLD Championships – Julie

Motion: That the Queensland championships be held in North Queensland on a triennial basis.

- Future AGMs – Teams/Zoom/Google Meet options - Julie

Motion: That future AGM's be able to be joined electronically using a platform such as teams, zoom, or Google meet.

- Review of Insurance Policy by Solicitor (lobby to CASPA) - Julie
Motion: That ASPAQ lobby CASPA to engage a solicitor to review our insurance policy and check for loopholes regarding players that are not members. for more information on this please refer to Susan Roberts previous emails on this matter
- Payment of a computer operator
*We need to start paying the computer operator: Unless we do this, we will never get new blood trained and ready to help in an emergency, or take over completely in the long run. NSW has a rule that over 40 players, their computer operator is paid. **Motion: Qld pays the computer operator/tournament director for 30 or more players.** (understanding that this means less money for prizes)*
- Roles within the Scrabble community
*We need to start "succession planning" - given that all those currently running tournaments in Brisbane and the surrounding areas are getting old and cannot continue indefinitely. The first step could be to nominate people for specific roles, such as Equipment Officer, as they do in other states. Other roles could include a Public Relations Person (to approach TV and newspapers etc) and a Social Media person. an Advertising Person,. A Website person. A Tournament Organiser. A Catering person. Maybe a fund-raising person and an Online Play organiser. We already have some of these roles, but if we formalise it, we can then make an effort to have backup persons trained and ready in all areas. **Motion: Establish roles within the community, and prepare members to accept those roles.***
- Tournament player recruitment
*We need to make a concerted effort to increase the total number of players supporting tournaments (with a goal to have 30+ at all events). This can be achieved by advertising, and more importantly, by personal contacts to players by organiser/s or other players. Having more players active on Qld Scrabble email list would also help. **Motion: Actively recruit more players to tournaments, starting by including 90% or members and potential members on the email list, and 50% on Social media.***
- Matchplay
*Can we please restore Matchplay, at least for Brisbane area. I suggest 2 sections (under and over, say, 1300, with top 8 in each division going into playoffs. Maybe we can include areas like Toowoomba, by having them perform the first round in Toowoomba? Do Sunshine Coast/Townsville/Gold Coast want the same option? Note that CASPA does not (yet?) allow the playoff portion to be rated (much to my annoyance!) Hence it is virtually a social event, but fun and challenging. **Motion: reintroduce Matchplay.***

5. ELECTION OF OFFICE BEARERS & COMMITTEE MEMBERS

Nominations received prior to AGM for Officer Bearers positions or Committee members positions:

Resignation received prior to AGM:

All positions declared vacant by Paul Richards (President) called for nominations:

5.1 President: Paul Richards

Nominated by: **Seconded:**

5.2 Vice President: Julie Brice

Nominated by: **Seconded:**

5.3 Membership Officer: Jane Brown

Nominated by: **Seconded:**

5.4 Treasurer/ Secretary Yvette Copley

Nominated by: **Seconded:**

5.5 Ratings Officer, Website Manager: Martin Waterworth

Nominated by: **Seconded:**

5.6 State Rules Officer: Arnold Appelhof

Nominated by: **Seconded:**

5.7 Facebook Coordinator: Karrin Henderson

Nominated by: **Seconded:**

5.8 i. Committee Members: Olga Vissar, Ruth Jones

Nominated by: **Seconded:**

ii. Committee Members: (new nominations): Gail Hamilton, Karen Richards

Nominated by: **Seconded:**

Final Remarks
