



Notice is hereby given that the 2024 ASPAQ Annual General Meeting (AGM) and Agenda
for Members & Committee of ASPAQ will be held at:

VENUE: Queen Alexandra Home, 347 Old Cleveland Road, Coorparoo

DATE: 12th October, 2024 (Qld AGM Tournament) TIME: During Lunch Hour

Meeting Opened by: Paul Richards

Time: 12:30

In Attendance

1. **Present:** Paul Richards, Judy Mason (Redcliffe), Martin Waterworth (Coorparoo), Jane Brown (Toowoomba) Karrin Henderson (Logan Clovers), Arnold Appelhof, Yvette Copley (Toowoomba), Olga Vissar (Logan) Julie Brice (Townsville via Phone) Ruth Jones (Nambour)
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Apologies

Trish Brighton

1. **Acceptance of Minutes of 2023 AGM**

2023 AGM Minutes were emailed to Officer Bearers & Committee before AGM to be read & reviewed, plus 3 hard copy packages available on the day of AGM

Moved to accept: Paul Richards **Seconded:** Yvette Copley **Accepted/Carried**

2. **Review of previous agenda items outstanding at 2023 AGM**

2024 ASPAQ Tournament Calendar, Documented (4.1) Certificate of Currency QAH (CASPA John Hamilton)
(4.3) Weekly meeting dates for Coorparoo Club 2024 Tournament dates upload to web (Martin Waterworth)
(Actioned, tournament & meeting dates ending January 2025)

2024 Queensland Championships August 17th & 18th (Held).

New players & Members Packs (Paul Richards) (Actioned)

Assistance & involvement with local clubs and events (Ongoing)

ASPAQ (Scrabble Queensland) Constitution –

Still in progress (ongoing) Julie Brice & Paul Richards will be discussed again at 2024 AGM

Incorporated vs Unincorporated Association. At this time the benefits do not outweigh the hassle. It was noted that there are new tax reporting obligations if ASPAQ Incorporated and got an ABN number.

Outcome: It was agreed by ASPAQ Officer Bearers & Committee to remain an Unincorporated Association at this time.

2.1 **Mindsport Events** (Paul Richards) **Mindsport events aimed at new players - how many often should we run these Mind sport event:**

Outcome: Mindsport was an originally an experiment and was aimed at attracting new players, several Committee members indicated that approx. ½ dozen new players this year have possibly come from the Mind sport events.

The Committee were under decided regarding the frequency of having these events (as it is the first stepping stone to interest new players in Scrabble and not be under pressure, just have fun.) Committee indicated they did not want to take away from the regularity of the real tournaments.

Outcome: Paul Richards (President) to make a decision with interested Club organisers and Committee members who help run these events.

3.2 Tournament Calendar for 2025 -2026

Outcome:

Tournament Calendar dates and weekly meeting dates for Coorparoo Club will be finalised and sent to the Dept of Education for approval, hire agreement and required payment invoice, by Paul Richards (President) New dates start January 2025 to 2026 (Extra dates can be added if agreed with Dept of Education and room availability)

3.3 Facebook advertising

(Currently Facebook Page and Facebook Scrabble Hub managed by Karrin Henderson, Julie Brice and Karen Richards)

Outcome: Ongoing research on how to attract and what advertising would be appropriate for site

3.4 Extra 2 day tournament (do we want another 2 day event in Queensland in addition to Qld Champs?)

Outcome:

Still outstanding, Committee & Members indicated not at the moment, as there are so many other tournaments in Australia and overseas that are attended by quite a few Queensland Members

3.5 Start times for tournaments

Starting Time for tournaments - proposed to start at 9:30 instead of 9:00 to make it easier for people coming on public transport.

Questions asked to assist in decision: How many people does this affect? Is it a big problem? Travelling time of majority players, this change will affect the finishing times and for those of us travelling back to Toowoomba beyond, (and others possibly) this will have an impact.

Outcome: After in-depth discussion at the 2024 AGM on how big an issue it is with current start times/ getting home at the end of the day. It was decided by the Officer bearers & Committee to continue with present start time.

3.6 Extra Committee position for Facebook coordinator

Request to Add an official position on the Officer Bearers and Committee members line up being: Facebook Coordinator.

3.6 Tournament Computer – Paul Richards

Paul indicated that the tournament computer is starting to give warnings about the hard disk filling up

Outcome: After doing an update the computer now appears to be working properly on another matter the ASPAQ printer was having problems has been replaced by a donation printer from Paul Richards Daughter

3.8 Yearly awards

Outcome: Note - It was decided to discontinue the club competition in the 2024 AGM)

3.9 AdNoto

Julie described AdNoto as web-based scoring system that can be used for social games as well as tournament and provides sharing an export facility to quackle.

Outcome: Research still ongoing, some of the advantages auto scoring, tile tracking, results can be exported. Can log in and trail, refer to Julie Brice

3.10 Scrabble Clocks

From Karrin Henderson : Possible purchase of scrabble clocks (replacement for non-working ones)

Outcome: No action at the moment for purchasing new clocks, looking at using mobile phone timers, need the same one to be used by all players.

Receipt of reports

4.1	President (Paul Richards)	M: Paul Richards	S: Jane Brown	Accepted
	Motion: That the President report has been received & taken as read)			
4.2	State Rules Representative (Arnold Appelhof)	M: Arnold Appelhof	S: P Richards	Accepted
	Motion: (Verbal report only)			
4.3	Membership Officer (Jane Brown)	M: Jane Brown	S: Paul Richards	Accepted
	Motion: That the Membership report has been received & taken as read			
4.4	Treasurer / Secretary (Financial & Event Budgets)	M: Judy Mason	S: Paul Richards	Accepted
	Motion: That the Treasurer / Secretary report be has been received & taken as read			
4.5	Ratings officer/ Website Manager	M: (Martin Waterworth)	S:Paul Richards	Accepted
	Motion: (Verbal report only)			
4.6	Queensland Scrabble Hub	M: Karen Henderson	S: Paul Richards	Accepted
	Motion: That the Queensland Scrabble Hub report has been received & taken as read			

5. General Business

5.1 Mail List:

Email Australian Scrabble & Google Group, Paul Richards (President) Not sure if he is reaching all the intended Queensland Scrabble members as there are several email lists.

Action Item: President to make sure that all members who have emails are covered.

5.2 Venue Pricing:

Paul Richards (President) indicated to the Office bearers, Committee and Members that the majority of tournaments held each year were at QAH Coorparoo, at a very nominal rent \$25.00 per event and due to the expensive hire pricing of some of the other venues that we may have to use in the future a motion was put to those present at the AGM Officer Bearers, Committee and Members present at AGM that instead of:

Motion: That the \$25 (rent) & levy monies taken out of the players entrance fee before the prize monies are awarded be upped to \$50 & levy monies

Starting at the next tournament Sunday 10th November, 2024 at QAH

Proposed: Paul Richards

Seconded: Jane Brown

Accepted

5.3 Hand held word Judge:

It was requested by several Committee members that in future could all tournament organisers in their intro on the day of Scrabble tournament reiterate ruling on look up hand held word judge:

That it is open at all times and the word typed is visible to their opponent and outcome

5.4 Word Lists

Paul Richards (President) indicated that there were several places that 2/3 letter words were available from:

1: The hard copy of the international Cheat sheet & Collins 2021 version 2/3 letter words allowable in tournament Scrabble is included in the **"Information for New Players Kit"**, plus other relevant players information.

2: Item 5.4-2 CSW24

...WESPA rules (for international play).

Outcome: Paul Richards to investigate obtaining a CSW24 2 & 3 letter word list.

5.6 SIGNATURE AUTHORITIES: Persons authorised to operate and access the combined **NAB Bank account**

Name: A S P A QLD # BSB: 084 612 Account 218 714 671 &

Name: A S P A QLD Community Fee Saver:084 917 72 690 0630

Discussions were held with Yvette Copley the new Secretary / Treasurer regarding required actions to get access and signature authority to ASPAQ bank account. (Refer above)

Majority of banking via fund transfer / online banking. Information required to be taken to the bank to set up access

1. Copy of Final 2024 AGM minutes of meeting, indicating Yvette Copley is new Secretary / Treasurer
2. 100 points of indemnification Drivers Licences, Medicare Card etc Date of birth, full name, phone or mobile
3. **Approved actions / requests to be completed by New Secretary / Treasurer Yvette Copley removal of:**
 - 3.1 Judith Elizabeth Mason name (outgoing Secretary / Treasurer) from Signature and approval access list after authorisation for new Secretary / Treasurer Yvette Copley has been approved and set up.
 - 3.2 Mary Patricia Brighton name (ex- Membership Officer and Committee member)
 - 3.3 Martin Waterworth from signature register as NAB no longer have cheques+

Access to continue

- 3.4 Jane Brown (Membership Officer) name should be left on signature and access register

6. ELECTION OF OFFICE BEARERS & COMMITTEE MEMBERS

Nominations received prior to AGM for Officer Bearers positions or Committee members positions: Ruth Jones
Committee member position, Yvette Copley Secretary / Treasurer Position

Resignation received prior to AGM: Being from Judy Mason Secretary / Treasurer

All positions declared vacant by Paul Richards (President) called for nominations:

6.1 President: Paul Richards

Nominated by: P Richards	Seconded:	Arnold Appelhof	Elected - unopposed
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6.2 Vice President: Julie Brice

Nominated by: Julie Brice	Seconded:	Arnold Appelhof	Elected - unopposed
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6.3 Membership Officer: Jane Brown

Nominated by: Paul Richards	Seconded:	Judy Mason	Elected - unopposed
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6.4 Treasurer/ Secretary (Nomination received for Yvette Copley)

Nominated by: Paul Richards	Seconded:	Jane Brown	Elected –
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6.5 Ratings Officer, Website Manager: Martin Waterworth

Nominated by: Martin Waterworth	Seconded: Paul Richards	Elected - unopposed
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6.6 State Rules Officer: Arnold Appelhof

Nominated by: Paul Richards	Seconded: Karrin Henderson	Elected – unopposed
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6.7 : Facebook Coordinator : Karrin Henderson

Nominated by: Paul Richards	Seconded:	Jane Brown	Elected - unopposed
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4. Committee Members: Olga Vissar

Nominated by: Paul Richards	Seconded: Karrin Henderson	Elected – unopposed
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Committee Members: (new nomination) Ruth Jones

Nominated by: Paul Richards	Seconded: Yvette Copley	Elected –
(nominally 3 - so 9 people in total on the committee)		

THANKYOU'S

Paul Richards, President thanked the Officer Bearers, Committee and Club Organisers for all their support and help as well as the members that attended the AGM, if you need any information or help, please do not hesitate to ring or contact Paul Richards (President)**THERE BEING NO OTHER BUSINESS, MEETING CLOSED PM 1.25**